

Mount Enterprise ISD

District Improvement/Equity Plan

Migrant Plan/PFS Action Plan

2022-2023

The mission of Mount Enterprise ISD is to create lifelong learners and productive members of society who will contribute to our community, state, and country. We strive to do this by providing the best education possible while meeting the varying needs of all learners and nurturing physical, emotional, and cognitive growth.

School Theme

Wildcat Nation!

Mount Enterprise ISD Belief Statements

1. We believe that all students can reach their full potential for success in life through the foundation of education.
2. We believe in pursuing excellence in education.
3. We believe that for optimum results, the educational process must include a shared responsibility among the home, school and community.

The district receives federal monies from Title I Part A, Title I Part C, Title II Part A, Title II Part D, Title III, and Title IV in relationship to the ESSA Amendment to the Elementary and Secondary School Act of 2012. All district monies related to these Titles whether spent directly by the district or allocated to an appropriate campus for expenditure will be utilized to directly support the intended purpose(s) and program beneficiaries as listed below:

Title I, Part A:

Intended Purpose – to enable all children to meet the state student performance standards
Intended Beneficiaries – students who experience difficulties mastering the state academic achievement standards

Title II, Part A:

Intended Purpose – increase student academic achievement through improving teacher and principal quality
Intended Beneficiaries – teachers, principals, assistant principals, and others as appropriate to program intent

Title II, Part D:

Intended Purpose - improve student academic achievement through the use of technology in elementary and secondary schools
Intended Beneficiaries – all students and teachers at eligible LEA's

Title III, Part A:

Intended Purpose – provide supplemental resources to help LEP children attain English proficiency in core academic subjects
Intended Beneficiaries – LEP students, including immigrant children and youth

Title IV, Part A

Intended Purpose – support comprehensive (EE-12) drug use & violence prevention programs to foster safe & drug-free schools and communities
Intended Beneficiaries – all students, staff, parents, and relevant community groups

District Goals

Mount Enterprise ISD:

1. Strives to attain a Met Standard state rating in all 3 indexes from the state and federal accountability standards.
2. Seeks to enhance student achievement by providing high-level academic programs to ensure post-secondary success.
3. Maintains a positive, safe, and orderly school climate.
4. Provides all staff with ongoing quality staff development that results in highly qualified staff and improved student performance.
5. Encourages parental and community involvement.

Goal 1: Strives to maintain a Met Standard state rating in all 3 indexes from the state accountability standards

Objective 1-1: 80% of all students and each student subgroup (White, Hispanic, Economically Disadvantaged, African American, Special Education, LEP/ESL, At-Risk, Gifted/Talented, CTE) will meet the passing and progress standard for the Reading/ELA, Mathematics, Science, and Social Studies STAAR/EOC tests.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Administer at least 2 benchmark tests for each core subject	Principals Teachers	Throughout the school year	Released STAAR tests testing materials State-adopted textbooks Online resources	Scores on various benchmarks STAAR scores	
Data disaggregation of STAAR scores and benchmark results	Principals Teachers	Throughout the school year	STAAR results DMAC	Data sheets Information produced	
Focus on special populations' scores and progress	Principals Teachers	Throughout the school year	Benchmark scores STAAR scores Progress reports/Report cards	Testing results	
Provide Content Mastery Classroom for grades 3-12	HS/JH Principal ELEM Principal Teachers	Throughout the school year	Teacher's time Comp Ed funds	STAAR Scores Progress Reports Report Cards	

Objective 1.2: The district will strive to attain compliance in regards to all special populations' (White, Hispanic, Economically Disadvantaged, African American, Special Education, LEP/ESL, At-Risk, Gifted/Talented, Migrant, Section 504, Homeless) identification and services.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Utilize RtI to help identify students in need of assistance	Principals Campus Student Support Teams	Throughout the school year	RtI forms and process RtI program results STAR Reading/Math Teachers' time	Number of referrals to the SST and number referred to Special Education	
Follow Special Education IEPs and the procedures for selecting allowable state tests	Principals Teachers Special Ed. Co-op personnel	Throughout the school year	STAAR Accommodations manual ARD Committee Decision-Making Manual	Compliance with IEPs and testing requirements	
Use Child Find to find children in need of assistance	Principals 504 coordinator Special Ed. Co-op	Throughout the school year	Special Ed. Co-op	Number of students referred	
Provide a homeless liaison, maintain a district plan, provide services as needed to homeless students & ensure homeless students have access to same challenging state goals	Homeless liaison Principals	Throughout the year	Homeless plan Student Residency questionnaires	Timely identification of students Services provided to students	
Identify at-risk students and notify staff	Principals	Fall 2021	At-risk criteria information sheets Previous years' lists	At-risk list and notification method	
Test students for English Language Proficiency and hold initial LPACs as needed	ESL Coordinator Special Ed. Teachers	Within 20 days of the student's enrollment	English proficiency tests	LPAC paperwork/dates	
Hold LPACs for special education students in conjunction with ARDs as needed	ESL Coordinator Diagnosticians	Throughout the school year	LPAC/ARD paperwork	LPAC/ARD paperwork	

	Special Ed Teachers				
Plan for ESL's students' state testing and review their progress annually	ESL Coordinator Principals Teachers	Prior to state tests At the end of the school year	State test results (STAAR, TELPAS, etc.) LPAC paperwork	LPAC meeting dates	
Keep an open referral process for the Gifted/Talented program.	Principals Teachers G/T Coordinator	Throughout the school year	GT testing materials and referrals	Number of Referrals	
Review requests for Section 504 services, hold evaluation meetings to determine eligibility, and provide services.	Principals Teachers	Throughout the school year	Section 504 meeting notes Referral papers	Section 504 referrals	
Hold annual Section 504 meetings for students in the program	Principals Teachers	Throughout the school year	Section 504 annual periodic reviews	Section 504 meeting dates	
Ensure staff are aware of students in the special population groups and provide accommodations notices when appropriate	Principals Special Ed. Teachers	Throughout the school year	Special Populations acknowledgement forms	Signed Special Populations acknowledgement forms	

Objective 1-3: The district will strive to decrease the drop-out rate and improve the completion and graduation rates for all student subgroups.					
Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Develop a drop-out prevention program to meet individual student needs.	High school and middle school principals	Fall/Winter 2021 Spring 2022 Summer 2022	PLATO/Edmentum software Other schools' programs Legal advice Summer School	Number of students participating and number prevented from dropping out	

Objective 1-4: The district will strive to maintain compliance with all ESSA requirements and Annual Measurable Achievement Objectives (AMAO's).					
Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Retain and recruit Highly Qualified appropriately certified teachers	Principals	When hiring	Teacher transcripts Highly qualified paperwork from other districts	Highly Qualified report	
Attend ESC trainings regarding NCLB requirements	Superintendent	Throughout the school year	ESC VII	Number of meetings attended	
Cooperation on completing the NCLB application and evaluations	Superintendent Principals	Throughout the school year	Title I funds Title IIA funds Title IV funds	Completed application and evaluation	
Monitor the progress of ESL students	ESL Coordinator	Each 3 week progress report & 6 week report card	Progress reports and report cards	Dates of discussions with individual students	

Objective 1-5: The district will strive to meet 96% attendance rate.					
Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Each campus will implement a process for contacting parents of absent students, and file truancy at appropriate times.	Campus principals Secretaries	Throughout the school year	Employee time Attendance Incentives Attendance parties	Log of notification	

Objective 1-6: The district will strive to maintain small class sizes in order to help students' achievement.					
Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Use Title IIA funds to keep elementary class size small	Superintendent Principal Counselor	Summer 2022	Title IIA Funds	Class size numbers	
Develop schedules that keep class size manageable. Continue goal of 2 teachers per elementary grade level	Counselor Principal Registrar	Summer 2022 Summer 2022	TXEIS scheduling program Counselor's time	Class size numbers and schedules	

Objective 1-7: The district will strive to accurately code students in the PEIMS system.					
Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
District personnel will double-check special populations coding such as CATE, GT, Compensatory, 504, and SPED.	Superintendent PEIMS clerk Cafeteria Manager Principals Counselors	Prior to PEIMS submissions Prior to STAAR tests	PEIMS reports Special Population lists TXEIS student data	Number of coding errors	

Goal 2: Seeks to enhance student achievement by providing high-level academic programs to ensure post-secondary success.

Objective 2-1: The district will evaluate student progress on grade-level learning.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Use test data from benchmarks, STAAR, TPR, TEMI, STAR, and classroom assessments to evaluate student progress	Principals Teachers Counselors	Throughout the school year	STAAR scores Benchmark scores TPRI/TEMI scores Classroom assessments scores Report cards	December/Spring STAAR/EOC scores	

Objective 2-2: The district will provide student programs that increase student success and achievement and are aligned with district, state, and national curriculum standards.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Provide GT program with an open referral process, annual evaluation, and utilize the Texas Performance Standards Project	GT teachers Principals	Throughout the school year Pull-out program once a week	Texas Performance Standards Project	GT Annual Evaluation surveys	
Provide extracurricular activities including UIL	Principals UIL Coordinators	Prior to UIL events	UIL materials	UIL participation numbers	
Provide tutorials for highly mobile students, struggling students, absent students	Principals Teachers	Throughout the school year	Time in schedule for tutorials	Number of students in tutorials	
Provide instructional materials that help special needs student's access curriculum, including student access to Bookshare	Principals Teachers Counselors	Throughout the school year	Local instructional funds Reading for the Blind and Dyslexic Bookshare for Dyslexia Students	Number of materials needed and received	
Provide instructional materials to help students meet the standard on state assessments (STAAR, TPR, TEM, etc.)	Federal Program Director Principals Teachers	Throughout the school year	Title I funds Local instructional funds	Materials needed and received	
Continue effective curriculum-related program implementation to enhance student learning Follow all Texas Essential Knowledge and Skills (TEKS)	Principals Teachers	Throughout the school year	Saxon Phonics Study Island Brain Pop Accelerated Reader Big Brainz	STAAR/TAKS results Student Progress Reports Report Cards	

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Goal 3: Maintains a positive, safe, and orderly school climate.

Objective 3-1: The district will annually ensure safe operations and planning for emergencies.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Review and update the Crisis Plan annually. Perform Security Audit/Safe Schools	Superintendent Principals	Beginning of each school year Spring 2022	Crisis Plan resources from the state and national government Security Audit information	Change sheet in the superintendent's Crisis Plan Security Audit outcome	
Train staff on safety procedures annually. Provide maintenance and custodial staff with safety information and procedures	Superintendent Security Audit personnel	August Inservice 2021/22 Throughout 2021-2022	Security Audit information Newsletter safety updates from Claims Administrative Services (workers comp)	Inservice schedules/materials	
Hold regularly scheduled drills including fire, tornado, lock-down, evacuation.	Superintendent/Principals	Throughout the school year	Drill procedures Crisis Plan	Dates of drills	
Ensure a gas and valve check is conducted each year.	Superintendent	Summer 2022	Gas company Maintenance Personnel	Verification of check being completed	

Objective 3-2: The district will provide substance abuse and safety programs that encourage students to avoid drugs, and make right choices.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Provide Red Ribbon Week activities	Principals Counselors	October 2021-22	Title IV—Safe and Drug Free funds	Number of student participants	
Continue the drug dog visits	Superintendent Principals	Throughout the school year	Title IV—Safe and Drug Free funds	Number of visits by the drug dog	
Continue random drug testing for all UIL sponsored extra-curricular activities, and students that drive For grades 9-12	Superintendent Principal AD UIL Sponsors	7 times throughout the year for 105 total tests	District/Local Funds	Test results from drug company	

Objective 3-3: The district will strive to update the safety of the campuses.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Provide daily security personnel at district, and at extracurricular events	High School Principal	Throughout the school year	Local funds	Paid security stubs	
Enforce student arrival/dismissal procedures	Athletic Director Principals	Throughout the school year	Principals' time	Notification to parents of procedures	
Develop, adopt and implement a discipline management plan to provide for prevention of and education concerning unwanted physical or verbal aggression and sexual harassment.	Superintendent Principals	Development during Summer 2022 Implementation during 2021-2122 School Year	Administrators' time Local funds	Existence and implementation of plan	

Objective 3-4: The district will encourage healthy living for students and staff.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
District nurse provides health screenings, student and staff care, staff wellness programs	Nurse	Throughout the school year	ESC VII trainings Local funds	Number of students seen Screening results Staff Wellness programs	
Participate in the state Physical Fitness test	Coaches	Prior to spring 2022 deadline	State tests	Results of state tests	
Hold SHAC meetings to discuss school health issues	SHAC Coordinator Nurse Principals Superintendent	At least twice a year	Employees' time	Meeting logs	

Goal 4: Provides all staff with ongoing quality staff development that results in highly trained staff & improved student performance.

Objective 4-1: The district will provide high-quality professional development.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Provide information on accountability requirements	Superintendent PSP Principals	Throughout the school year	ESC VII Accountability Information TEA Accountability Information	In-service schedule	
Provide staff development based on student needs determined through test data	Superintendent Principals	Throughout the school year	Title I funds Local funds	Staff Development certificates	
Provide high-quality staff development during in-service days and select days throughout the 2021-2022 year	Superintendent Principals	Beginning of year and throughout the 21-22 year	Local funds Title I funds REAP funds	In-service schedules	
Allow teachers to select and participate in outside professional development based on their needs and student needs	Superintendent Principals	Throughout the school year	Local funds Title I funds ESSER III	Staff Development certificates	
Utilize the Title IIIA SSA with ESC VII for LEP professional development.	Superintendent Principals	Throughout the school year	ESC VII	Number participating	
Survey staff regarding their needs.	Superintendent Principals	Throughout year	Staff meetings, principal conference with supt and teachers	Teachers needs met	
Focus on special populations' needs	Principals Teachers	Throughout the school year	Local funds Title I funds ESSER III funds	Number of special needs professional development sessions attended	
Provide new teacher in-service	Superintendent Principals	Fall 2021 Spring 2022	Employees' time	In-service schedule	

Objective 4-2: The district will ensure that 100% of teachers are state certified in their teaching field.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Improve highly-qualified/certified teacher status to 100%	Superintendent Principals	When hiring	Title I funds	Highly Qualified Report	
Encourage recruitment and retention of staff including the required ESSA recruitment and retention plan (see attached plan)	Superintendent Principals	When hiring	Title I funds Local funds ESSER II and III	Retention of Highly Qualified teachers Highly Qualified Report	
Annual check of staff's highly qualified status	Superintendent Business Manager Principals	Fall 2021	Employees' time Previous year's Highly Qualified data	Highly Qualified Report	
Review highly qualified status of potential employees prior to hiring	Superintendent	When hiring	Employees' time Potential hires' transcripts/records	Highly Qualified Status sheets and Report	

Objective 4-3: The district will ensure teachers are appropriately certified.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Pay for ESL tests that results in certifications	Superintendent Business Manager	When tests passed	Local funds Title I funds REAP funds ESSER II and III	Number of teachers ESL certified	
Check teacher certifications regularly	Superintendent and Human Resources	Fall 2021 Spring 2022	Employees' time	List of teacher certifications needed renewal	

Objective 4-4: The district will provide professional development in technology.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Provide technology professional development based on the STAR chart and SBEC standards	Principals Technology Director	Once a year	STAR Chart SBEC standards ESSER III	STAR chart results SBEC standards results	
Utilize the Technology Consortium with ESC VII for technology professional development.	Principals Technology Director Teachers	Throughout the school year	ESC VII Local Funds	Number of participants in trainings	

Goal 5: Encourages parental and community involvement.

Objective 5-1: The district will maintain an up-to-date and informative website. The website will include:

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Student Handbook including parents' rights to request teacher certification information	Technology Director Principals	Prior to school year	TASB Student Handbook Model	Website Review	
Code of Conduct	Technology Director Principals	Prior to school year	TASB Code of Conduct Model	Website Review	
Educational resources for parents	Technology Director Principals	Throughout the school year	Websites Title I funds	Website Review	
Financial documents regarding district spending	Technology Director Business Manager	Throughout the school year	Employees' time Reports	Website Review	
School closing information	Superintendent Technology Director	When necessary	Employees' time	Website Review	
	Superintendent Transportation Director Principals				

Lunch menus	Technology Director	Monthly	Employees' time	Website Review	
	Cafeteria Manager				
Upcoming activities/calendar	Technology Director	Weekly	Employees' time	Website Review	
	Principals				
School board meeting information on-line	Technology Director	Monthly	Employees' time	Website Review	
	Superintendent				

Objective 5-2: The district will communicate with parents regarding student progress.

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Make staff emails available on the school website	Technology Director	Throughout school year	ESC email	Emails received from parents	
Continue to employ a translator to provide materials in home language	Superintendent	Throughout school year	Local funds	Documents translated Personal contacts	
Hold Parent-teacher conferences	Principals	When necessary	Title I funds	Log of parent-teacher conferences	
	Teachers	Once a year for Title I schools			
Continue online grade availability for parents	Superintendent Technology Principals	Throughout school year	Employees' time	Online availability	
	Teachers				

Objective 5-3: The district will encourage parent involvement by providing:

Activity	Person(s) Responsible	Timeline	Resources	Method of Evaluation	Results
Parent information sessions	Principals	Throughout the school year	TEA/National Information on : Special Programs Information Testing information	Number of parent participants	
District SBDM meetings	Superintendent Principals	2 per school year	Employees' and volunteers' time	Sign-in sheets	
Parent organizations	Principals Sponsors	Throughout the school year	Employees' and volunteers' time	Parent participation	
Extracurricular events attendance and sponsorship	Superintendent Principals Sponsors	Throughout the school year	Employees' and volunteers' time	Parent participation	
Back-to-School/Meet the Teacher Event, and Open House	Superintendent Principals	Beginning of school year October 2021	Employees' time	Sign-in sheets	
Parent input into the development and evaluation of the district parental involvement policy	Superintendent Parents	May 2022	Employees' and volunteers' time Title I funds	Parental Involvement policy Sign-in sheets	
Staff training on the importance of parental involvement	Superintendent Principals	Through-out the year	In-service time, meetings, professional development	In-service schedule, sign-in sheets	

MEISD Migrant Action Plan

As part of the improvement plan

Strategy 1: Professional Development Districts will participate in effective professional development activities in order to accurately and effectively identify and recruit migrant students and out of school youths.

Required Activity	Method	Responsible Staff	Estimated Time Frame	Materials	Method of Evaluation
Meet federal requirements for annual identification and Recruitment (ID&R) training	Participate in training	Migrant Contact	Before TEA deadline	State ID&R training, ID&R manual	Certificate
ID&R training for any new ESC or district Migrant staff and other non-migrant staff	Participate in training	Migrant Contact	As requested	State ID&R training, ID&R manual	Certificate
Updates from TEA and Education Service Center (ESC)	Receive updated information	ESC Migrant Specialist	As updates become available	Emails	Copies of updates
Migrant Education Program Advisory Council	Required activity to develop: Needs Assessment Plan, Priority for Service Action Plans, Review Statewide Delivery Plan, ID&R Planning and quality control plan	MEISD and ESC Migrant Contacts	September, 2020 and April, 2021	District data, plan	Certificate, Needs Assessment Plan, PFS Action Plan, ID&R Plan
Migrant Education Program Advisory Council will develop Priority for Service Action Plan Template, ID&R Action Plan Template and Needs Assessment Plan.	ESC 7 MEP Advisory Council Workshop	MEISD and ESC Migrant Contacts	September, 2020 and April, 2021	Action Plan Templates, PowerPoint	Certificate, Needs Assessment Plan, PFS Action Plan Template and ID&R Action Plan Template

Strategy 2: Identification and Recruitment Process ESC 7 and districts will actively, accurately and effectively identify and recruit migrant students and out of school youths.

Required Activity	Method	Responsible Staff	Estimated Time Frame	Materials	Method of Evaluation
Actively and safely recruit Out of School Youth (OSY)	Meeting community members, churches, Chambers of Commerce, businesses	ESC OSY Recruiter, ESC Migrant Specialist, ESC Migrant Recruiter	Ongoing	Flyers, Newspapers	Agendas, flyers, newspaper
	Employers surveyed	ESC OSY Recruiter	Ongoing	Employer survey	Completed surveys
	ESC Recruiters follow ESC7 Safety Procedures	ESC Recruiters	Ongoing	ESC7 Procedures	Procedures reviewed with Recruiters
	Contact potentially eligible migrant families-by conducting family surveys during school registration and throughout the year.	MEISD and ESC	Year round	Family survey	NGS district reports, completed surveys
Identification of children and youth who are under the age of 22, moved across school district lines alone or with parents in order to obtain temporary or seasonal agricultural employment due to economic necessity.	Screening family surveys	MEISD and ESC	Upon enrollment or identification	Family survey	NGS district reports, completed surveys
	Use New Generation System and Migrant Student Interstate Exchange (NGS and MSIX) to verify previously eligible Migrant students	Project districts and ESC	Upon enrollment or identification	Family survey	NGS district reports, completed surveys
	Tracking late enrollment, early withdrawal	MEISD and ESC	Upon enrollment and withdrawal	Family surveys and withdrawals	NGS district reports, completed surveys

Required Activity	Method	Responsible Staff	Estimated Time Frame	Materials	Method of Evaluation
Complete Certificate of Eligibility (COE)	Recruiter completes COE and Supplemental Documentation Form (SDF) during family interview. Submit completed COE and SDF to designated reviewer for review	ESC Recruiters	Within 5 days of parent signatures	COEs	Completed COE
Review COEs	Reviewer reviews COE and SDF, returns COE and SDF to recruiter if additional information is needed, then submits to New Generation System (NGS) Terminal Site for entry into to NGS.	Recruiter, Reviewer, NGS data entry personnel	Within 7 days of parent signature.	COEs	Completed COE with 2 signatures and NGS report.
Conduct Residency Verification	Verify continued residency for all currently eligible migrant children who have not made a new qualifying move during the current reporting period. Recruiter will request school record to verify enrollment and/or	District Migrant Contact, ESC Migrant Department	September 1, 2021-November 1, 2022. For 2 yr old turning 3, on or after 3rd birthday	COEs, School records	Updated COE, parent signature, NGS residency verification report

	obtain parent signature for unenrolled youth.				
Notify the school district when students qualify for the Migrant Education Program	Letter and a copy of the COE is sent to District Migrant Contact and to PEIMS Coordinator	ESC/ Migrant Department	Within 7 days of entry into NGS.	COE, letter	District's receipt of letter

Required Activity	Method	Responsible Staff	Estimated Time Frame	Materials	Method of Evaluation
Maintain a strong system of Quality Control	Eligibility Review-Forward COEs with more than one comment to ESC for review. Follow protocol for COEs that warrant further review by the ESC and/or State MEP as outlined in the ID&R Manual. Project Districts send a copy of COEs to ESC.	Recruiters, Reviewers, MEP administrators, ESC MEP contact	Ongoing	Documentation forms, re-interview documentation	Completed documentation forms, Re-interview documentation
	Work with the ESC to provide training support to MEP recruiters, designated reviewers and other MEP staff as specific needs are observed throughout the year.	All MEP staff	Ongoing	Manual, Documentation forms	Certificate

Annual Evaluation of ID&R Program	Analyze data	ESC and districts	May, 2021	NGS forms	Completed NGS forms
Maintain up-to-date records on file	Maintain updated active and inactive records. Retain records for seven (7) years.	ESC and districts	Ongoing	COEs	COE records
Coordinate with ESC for annual eligibility validation	Validate eligibility through re-interview process according to instructions set forth by TEA	ESC, MEP staff, previously identified children selected by State MEP	January - June, 2022	COEs, TEA guidance	TEA report

Required Activity	Method	Responsible Staff	Estimated Time Frame	Materials	Method of Evaluation
Maps, intraregional networking and interagency coordination	Recruiter is in contact with growers regarding hiring practices, crops and growing seasons.	OSV Recruiter	Ongoing	Data	Data
	Develop maps for recruiters	All MEP staff	Ongoing	Map	Map
	Coordinate/network with local/regional organizations that provide services to migrant workers and their families by meeting with staff and sharing information with entities listed on the back of the COE.	MEP staff	Ongoing	List of entities	Calendars, agendas, data

Strategy 3: Family and Community Relations and Coordination Region 7 Project and SSA districts will actively, accurately and effectively work with families and community members.

Required Activities	Activity	Responsible Staff	Estimated Time Frame	Materials	Method of Evaluation
Parent Advisory Committee (PAC)	Parent questionnaire	ESC and MEISD	September - October 2021	Questionnaire and listserve	Completed questionnaire
	Gather data	ESC and MEISD	November, 2021	Documentation	Completed documentation
	Provide appropriate meeting based on data	ESC and MEISD	Fall Semester and Spring Semester	Data, determined by needs, invitations, announcements	Agenda, sign in sheets, invitations
Business Relations and Coordination	Meet with Chambers of Commerce, churches, community members and businesses	ESC Migrant staff	Ongoing	Determined by needs, invitations, announcements	Documentation of meeting, time accounting
	Invite Community and Businesses to PAC	ESC and MEISD	Fall Semester and Spring Semester	Determined by needs, invitations, announcements	Agenda, sign in sheets, invitations
Services	Provide school supplies and Summer Education Program materials as determined by needs assessment to Migrant Students.	ESC Migrant staff	Ongoing	NGS enrollment report, supplies, books	Signature on Delivery form